

**NATIONWIDE  
NATIONAL GUARD OF ARIZONA  
HUMAN RESOURCE OFFICE  
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495  
PHONE (602) 629-4821; DSN 853-4821  
WEBSITE: [www.azguard.gov/hro](http://www.azguard.gov/hro)  
EXCEPTED  
TECHNICIAN VACANCY ANNOUNCEMENT**

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**ANNOUNCEMENT NUMBER: 14-249T OPENING DATE: 17-Jul-2014 CLOSING DATE: 19-Aug-2014**

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**POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:**

**Safety Specialist, GS-0018-11, TCD0695000, E6-E7, W02-W03, SEQ#258225**

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**APPOINTMENT FACTORS:** OFFICER ☐ WARRANT OFFICER ☒ ENLISTED ☒

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**SALARY RANGE:** SUPERVISORY ☐ MANAGERIAL ☐  
\$28.13-\$36.57 PA NON-SUPERVISORY/NON-MANAGERIAL ☒

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**LOCATION OF POSITION:**

Joint Force Headquarters (JFHQ), Phoenix, Arizona

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**APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must arrive by close of business (1530 MST) on the closing date shown above. Applications postmarked on the closing date will be considered late and will not be accepted.** The Human Resources Office will not accept applications that are mailed at government expense or forwarded through an internal mail system. Faxed applications will not be accepted. **Electronic applications are only accepted for those employees who are mobilized. NO BINDERS OR BOUND DOCUMENTS PLEASE.**

**INSTRUCTIONS FOR APPLYING:** Individuals applying for Excepted Technician positions may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Whatever form of application that is chosen it must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code), Social Security Number, Country of citizenship and Highest Federal civilian grade held (also include job series and dates held). Education information must include: High School Name, city and State and dates of diploma or GED, Colleges or Universities Name, city and State, Majors type and years of any degrees received, and total semester or quarter hours earned (if no degree show total credits earned and indicate whether semester or quarter hours). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary. In addition to the above described information, all applications should include AZNG Forms 335-1-R (Military Brief), and SF 181 (Ethnicity and Race Identification). Applications will be accepted without these forms. However, applications may not receive an adequate evaluation if these forms are not submitted. **Applications must contain a completed Optional Form 306 (Declaration for Federal Employment) and AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

**EVALUATION PROCESS:** Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

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**CONDITION OF EMPLOYMENT:** Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard (All Units) and be able to qualify for the following MOS/Branch: Branch Immaterial

**KNOWN PROMOTION POTENTIAL: NONE**

**Acceptance of this position requires participation in the Direct Deposit/Electronic Funds Transfer Program.**

**EQUAL OPPORTUNITY:** The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

**AREA OF CONSIDERATION:** This position is the Federal/Excepted Civil Service and is **open to current members of the (All Units), Arizona Army National Guard.** Individual selected will receive a Permanent Appointment subject to a one year trial period. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results. **PCS funds are not authorized.**

**NOTE: Applications must contain a completed Optional Form 306 (Declaration for Federal Employment).**

**NOTE: Applications must contain a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement).**

**NOTE: Branch Immaterial refers to no specific MOS**

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**KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:**

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Knowledge of a wide range of occupational safety concepts, principles, practices, laws and regulations to perform complex administrative responsibilities; advise and train managers and supervisors in appropriate methods and techniques to control or eliminate unsafe behaviors and environments throughout the state ARNG.
2. The ability to serve as technical advisor; and draft and prepare regulatory supplements; and assist in preparing plans, objectives, procedures and regulations.
3. Knowledge and skill sufficient to evaluate safety procedures in such diversified areas as facility/construction, munitions, weapons, ranges, fire, and transportation.
4. Skill to identify occupational safety requirements and the need for implementation of new policies, plans standards and methods to ensure the safety of personnel, working environments, equipment and facilities within the ARNG.
5. Ability to evaluate and analyze a variety of data such as accident frequency, causes, safety survey reports, unit operations, utilization of current safety data, preaccident and rescue planning, etc., to ensure adequacy and effectiveness of the accident prevention effort.
6. Skill in planning corrective action for areas identified as accident prone or unsafe.
7. Knowledge of construction practices relating to buildings, structures, maintenance areas, machines or roadways sufficient to identify actual and potential hazards and to advise operating activities on the need for applying specific safety measures.

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**SPECIALIZED EXPERIENCE:** Must have at least 36 months experience, education or training in or related to safety and occupational health that provided the specific knowledge, skills, and abilities to perform successfully the duties of the position. Completion of the Ground Safety Officer Course with a certifying additional skill identifier of 6Q is highly recommended prior to selection of the SOHM/SOHS positions, but required within 12 months of assignment.

**BRIEF JOB DESCRIPTION:** This position is located in the Army National Guard (ARNG) STARC Headquarters, Aviation and Safety Office (Model A) / Safety and Occupational Health Office (Model B), Ground Safety Section. The purpose of this position is to provide guidance, recommendations and assistance to supervisors and employees regarding established safety methods and techniques.

**SELECTING OFFICIAL:** LTC Todd C. Rea COMM 602-267-2864

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